Political Director, Voice for Refuge Action Fund

Voice for Refuge Action Fund (VRAF) is the first refugee-centered 501(c)(4) organization dedicated to advocating for pro-refugee policies and holding local, state, and national policy makers accountable to refugee communities. We are standing alongside and elevating refugee voices in the fight for justice and equality.

Focus
Voice for Refuge aims to be a leader in the c-4 space on refugee issues specifically. Activities will include: ranking & engaging policy makers and candidates; research and mapping of national, state, and local elections; communications; resourcing refugees to vote and run for office and other creative tactics to advance pro-refugee policies.

Voice for Refuge is now looking for a Political Director. The ideal candidate will be known and respected in the c-4 space specifically working with refugee and immigrant communities, with a successful fundraising track record, and nonprofit management experience. Previous c-4 experience is a must.

Reporting Relationship
The Political Director will report to the Senior VP of Voice for Refuge.

Position Objectives
The Political Director will lead the Board of Directors and other staff colleagues in strategizing, prioritizing, and implementing Voice for Refuge’s goals. They will help launch a new nonprofit organization that aims to promote positive refugee policies and hold lawmakers accountable on the local, state, and national stage. Responsibilities include:

- Effectively manage Voice for Refuge’s budget, programs, and operations on a daily basis
- Develop and implement successful fundraising strategies in order to hire additional staff, achieve objectives, and grow this work
- Build and maintain relationships with likeminded organizations and liaise with institutions and individuals interested in supporting Voice for Refuge’s work
- Represent Voice for Refuge in the media and with other external audiences to raise visibility and promote policies and other organizational objectives
- Effectively manage political realities and recommend strategic interventions
Duties and Responsibilities

The Political Director is the key programmatic staff of Voice for Refuge. The Political Director is responsible for overseeing the day-to-day administration and programs of the organization and, working with other colleagues, create and help execute the strategic plan. Other key duties include fundraising, external communications, and building and sustaining relationships.

Professional Qualifications:

- A minimum of bachelor’s degree or equivalent experience. Advanced degree preferred.
- Transparent and high integrity leadership.
- Five or more years senior management experience.
- Previous experience with c-4 or campaign work.
- High level strategic thinking and planning.
- Experience and track record with staff supervision and collaboration.
- Fundraising experience and successful track record.
- Strong written and oral communication skills.
- Strong public speaking ability.

To Apply:

Please send your cover letter and resume to careers@voiceforrefuge.org.